
Staff Weekly Check In

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- How are you feeling about work in general right now? What is your percent from 0% (I hate everything) to 100% (I'm thriving and loving every second of it!)

Summary:

Next Steps:

_____	_____
_____	_____
_____	_____

- What are your top highlights since our last check in?

Summary:

Next Steps:

_____	_____
_____	_____
_____	_____

- What are you excited to do more of or learn more about in the next month?

Summary:

Next Steps:

_____	_____
_____	_____
_____	_____

- What is getting in the way or slowing you down?

Summary:

Next Steps:

_____	_____
_____	_____
_____	_____

- What habits or professional growth goals are you working on right now? Do you need any extra assistance from PD?

Summary:

Next Steps:

_____	_____
_____	_____
_____	_____

- What groups did you work with this week? How is your relationship with them?

Summary:

Next Steps:

_____	_____
_____	_____
_____	_____

- How is the students relationship with each other? Any concerns or issues that come to mind?

Summary:

Next Steps:

_____	_____
_____	_____
_____	_____

- What are some topics that you would like PD to discuss during our 1-1 check-ins?

Want meeting notes like this with no extra work?

With Hypercontext by Spinach, every meeting has a shared

Summary:

Next Steps:

Anything else you'd like to share or discuss?

Summary:

Next Steps:

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