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## Quarterly Mentor Mentee One-on-one Meeting

Generated by [Hypercontext.com](https://hypercontext.com)

One-on-one time between mentors and mentees is often infrequent but powerful. Maximize your time together using this 60 minute agenda.

**What's new since we last spoke in your personal and professional life?**

Summary:

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Next Steps:

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**Networking opportunities**

Summary:

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Next Steps:

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**Professional and/or workplace challenges**

Summary:

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Next Steps:

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**When should we meet next?**

Summary:

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Next Steps:

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**Want meeting notes like this with no extra work?**

With Hypercontext by Spinach, every meeting has a shared