Bi-weekly Key Account Check-in Meeting

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Forecasting churn and growing accounts are two major focuses of this bi-weekly check in between account manager, supervisor and supporting stakeholders.

- [ ] Have any key accounts gone dark in the past two weeks?

Summary: Next Steps:

- [ ] Which accounts are you most worried about and why?

Summary: Next Steps:

- [ ] What key accounts have potential for growth in the next month?

Summary: Next Steps:

- [ ] How are you managing time and workload across your accounts?

Summary: Next Steps:

- [ ] Are there any areas where you need more support and/or resources?

Summary: Next Steps: