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## Exit Interview Meeting

Generated by [Hypercontext.com](https://hypercontext.com)

Exit interviews are an opportunity to get candid, honest feedback from departing teammates. Open the conversation with these starter questions.

☐ What made you look for another job?

Summary:

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Next Steps:

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☐ Did you feel equipped to do your job well? What could we have done to make it easier for you to do your job?

Summary:

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Next Steps:

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☐ Were clear goals, expectations and career progression opportunities presented to you?

Summary:

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Next Steps:

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☐ What would you change about the company or your job?

Summary:

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Next Steps:

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☐ Would you recommend [insert company name] as a good place to work to friends? Why or why not?

Summary:

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Next Steps:

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☐ What advice would you give to senior leadership?

Summary:

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Next Steps:

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**Want meeting notes like this with no extra work?**

With Hypercontext by Spinach, every meeting has a shared