Department Weekly L10 Template

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The EOS Level 10 Meeting for {{Department}}	
☐ Segue	
Summary:	Next Steps:
☐ Scorecard Review	
Summary:	Next Steps:
☐ Department Rock Review	
Summary:	Next Steps:
	_
☐ Individual Rock Review	
Summary:	Next Steps:
	_
☐ To-Do List	
Summary:	Next Steps:
☐ Current Issues List (IDS)	
Summary:	Next Steps:
- Constitute	
Conclude Summary:	Next Steps:
Summary.	Next Steps.
☐ Long-Term Issues List (IDS)	
Summary:	Next Steps:
	_

Want meeting notes like this with no extra work?

