
Heather Foeh's One-on-one Meeting

Generated by [Hypercontext.com](https://hypercontext.com)

Start with a few non-work-related questions to reinforce a personal connection, then help prioritize their day-to-day work and see where support is needed.

What did you do this weekend?

Summary:

Next Steps:

Do you have any fun trips coming up?

Summary:

Next Steps:

What's your top priority for the week?

Summary:

Next Steps:

What's holding you back at work right now?

Summary:

Next Steps:

What's the thing that's in your way right now?

Summary:

Next Steps:

What's going well?

Summary:

Next Steps:

What are you struggling to accomplish by the end of the quarter?

Summary:

Next Steps:

How can I help you?

Want meeting notes like this with no extra work?

With Hypercontext by Spinach, every meeting has a shared

Summary:

Next Steps:

Want meeting notes like this with no extra work?

With Hypercontext by Spinach, every meeting has a shared